

4 Checking Timetables, Credit Unit Acquisition Status, Grades, and GPA

Inquiries Registrar's Office: Building No. 5, 1st floor, Nagoya

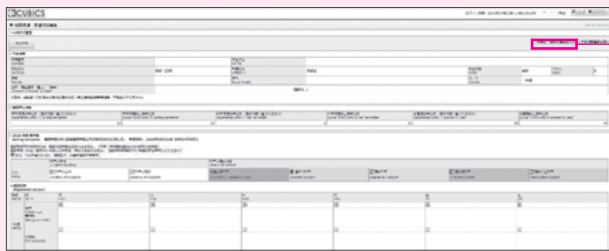
Checking Timetables, Credit Unit Acquisition Status, Grades, and GPA

(1) Display course registration applications, grades/timetable check screen



Click "Class registrations"

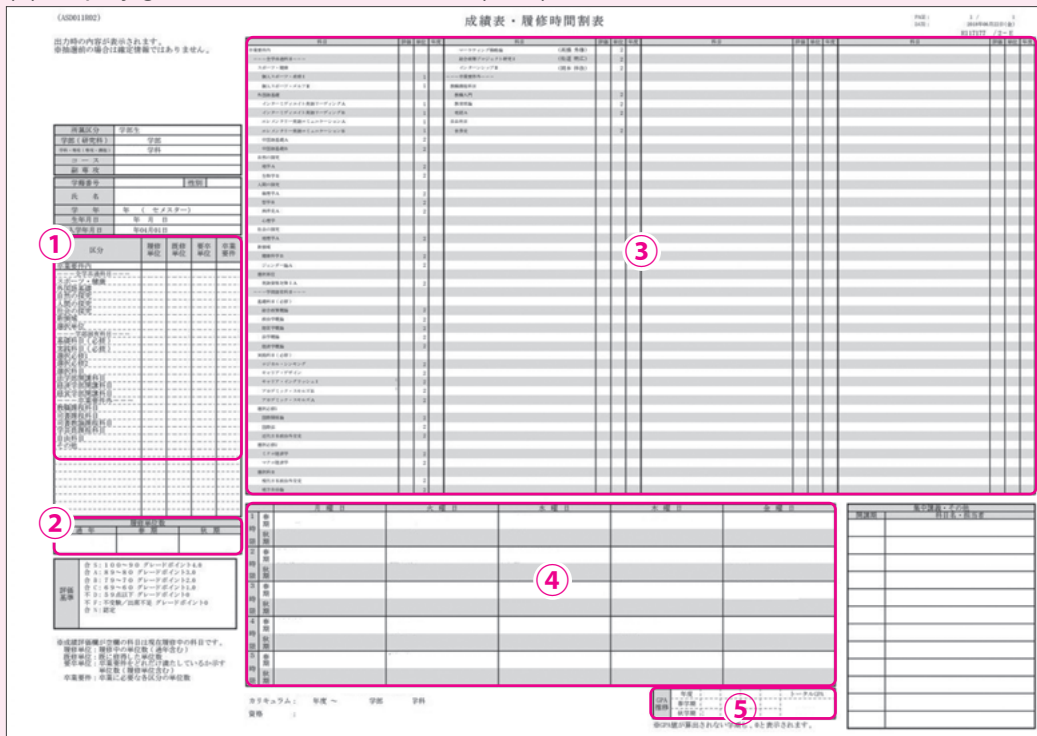
(2) Display grades and class schedules output screen



Click [Output Grades and Class Schedules].
* It may not be possible to download from smartphones.

* If screen at (2) does not appear, refer to "Preparation/Career Path Information Registration" below.

(3) Display grades and class schedules (PDF) screen



It may not be possible to view certain periods. Screenshots of output grades and class schedules can be taken and saved.

① Credit unit acquisition status field

The current enrollment and credit unit acquisition status, and number of credit units in each category necessary for graduation are displayed.

② Credit units for current semester

The number of credit units for courses being taken is displayed.

A value divided by 2 is counted as the course registration credit unit limit for each semester for spring and fall subjects.

Example) (4 spring and fall subject credit units/2) + (20 spring semester credit units) = 22 spring credit units

③ Enrolled subject, acquired credit unit lists

Lists of currently enrolled subjects, subjects taken so far, and respective grades for each subject are displayed.

④ Course timetables

Timetables for registered subjects are displayed.

* Information in output timetables is displayed.

* Timetables can also be checked at MaNaBo.

* Intensive course subjects are displayed in the "Intensive course, other" field in the lower right.

⑤ GPA field

The total GPA and GPA for each semester are displayed.

Grading Criteria

Grades are awarded based on examinations (written, oral, practical, etc.), reports, class attendance, etc. using evaluation methods and criteria determined by the teachers in charge.

Grading criteria is as follows.

Category	Comment	Score	Grade Point (GP)	Evaluated content (English content)
Pass	S	100 to 90 points	4.0	Excellent
	A	89 to 80 points	3.0	Very Good
	B	79 to 70 points	2.0	Good
	C	69 to 60 points	1.0	Pass
	N	Accreditation	-	Credit given under credit provision
Fail	D (indicated by X)	Less than 60 points	0.0	Fail
	F	Examination not taken	0.0	Withdrawal

GPA

GPA is an abbreviation of Grade Point Average, and represents grades expressed in numerical form. It is expressed with a value of between 0.0 and 4.0, and the higher the value, the better the grade.

<Purpose of GPA adoption>

- (1) To standardize grading criteria for university education
- (2) To improve teaching effectiveness through strict grading

<GPA calculation formula>

GPA is obtained by replacing grades with grade points, and dividing the total of this value multiplied by the number of credit units by the number of credit units for courses registered.

$$\text{GPA} = \frac{4.0 \times \text{number of S credit units} + 3.0 \times \text{number of A credit units} + 2.0 \times \text{number of B credit units} + 1.0 \times \text{number of C credit units}}{\text{Total number of credit units for courses registered (also includes number of D (X) and F credit units)}}$$

* Subjects common to all schools and subjects unique to each school are subject to GPA calculation.

N (accredited units) and free subject credit units are not included in the calculation formula.

* The fourth decimal point is omitted from GPA values, which are expressed with a value up to the third decimal point.

<Use of GPA>

GPA values are used as an indicator for the selection of students to receive educational encouragement awards, and for the selection of the recipients of award for outstanding grades at graduation ceremonies.

Depending on the school, GPA distributions and average values are publicly announced after grades for each semester have been confirmed in order to boost students' motivation to learn. There are also subjects for which students are selected based on GPA values.

Grades Announcement

<Spring semester subjects>

GPA values are announced on CHUKYO ALBO in August.

Check the school year calendar (calendar of events) [▶▶▶ See P4 to 5](#) for announcement dates.

<Fall semester subjects, spring and fall subjects>

GPA values are announced on CHUKYO ALBO in February.

Check the school year calendar (calendar of events) [▶▶▶ See P4 to 5](#) for announcement dates.

<Grade inquiries>

Grade related inquiries can be made following the announcement of grades for each semester. Details on the inquiry period and method, etc. can be found under "Notices" on CHUKYO ALBO.

However, no inquiries are accepted for cases where unable to provide concrete evidence of why grades are not valid based on actual fact, or for information on reconsideration of, or relief for grades. Furthermore, inquiries cannot be made directly to the teachers in charge of classes based on the judgment of the individual. Please use this system for all inquiries relating to grades.

Viewing the Credit Unit Summary Table (Explanation of Each Category)

Example)

Category	Credit units to be earned for this semester	Total credit units earned	Credit units earned, inclusive credits	Minimum credit units required for graduation
1 Credit units required for graduation	24	108	132	140
2 -- [A] Subjects common to all schools --	0	0	0	0
3 -- [J] Floating credit units--	0	0	30	36
4 -- Subjects unique to each school --	24	104	98	104
[B] World languages (selection compulsory)	8	42	40	40
[C] School foundation (compulsory)	0	4	4	4
[D] Foundation in own major (compulsory)	0	6	6	6
[E] Foundation in other majors (selection compulsory)	0	10	8	8
[F] Own major subjects (compulsory)	0	16	16	16
[G] Own specialized course subjects (seminar) (selection compulsory)	8	0	8	8
[H] Elective subjects (selection)	8	26	16	16
[I] Graduation study (compulsory)	0	0	0	6
5 -- Credit units for non-required courses --	0	0	0	
Other	0	0	0	
6 [K] Free subjects	0	0	0	

1 Credit units required for graduation

This field contains the total number of credit units factored into the minimum credit units required for graduation.

2 Subjects common to all schools

This field contains the total for each subject category for subjects common to all schools.

3 Floating credit units

Credit units acquired in excess of the [A] credit units acquired for subjects common to all schools and [H] minimum credit units required for graduation for subjects unique to each school (16 units) are [J] floating credit units.

36 credit units are required to graduate.

If 36 credit units are exceeded, the number is added to credit units earned, inclusive for "free subjects" for credit units for non-required courses.

4 Subjects unique to each school

This field contains the total for each subject category for subjects unique to each school.

5 Credit units for non-required courses

This field contains the total for number credit units for teacher training course subjects and other qualification subjects.

6 Free subjects

This is the number of credit units that are not factored into the minimum credit units required for graduation other than teacher training course and qualification subject credit units.

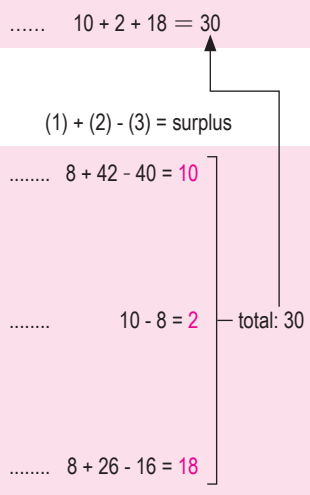
Viewing the Credit Unit Acquisition Status (Calculation Method)

<p>(1) Credit units to be earned for this semester Number of credit units for courses registered (number of credit units incl. spring and fall subjects)</p> <p>(2) Total credit units earned Number of credit units already earned</p> <p>(3) Credit units earned, inclusive Number of credit units showing how many of the credit units necessary for graduation * Includes number of credit units for courses being taken in current semester ((1) Credit units to be earned for this semester). The number for credit units earned, inclusive will drop by the corresponding amount for any courses that are failed.</p> <p>(4) Minimum credit units required for graduation Number of credit units in each class necessary for graduation</p>	<p>Point!</p> <ul style="list-style-type: none"> The "(3) Credit units earned, inclusive" value will never exceed the "(4) Minimum credit units required for graduation" value. When the "(3) Credit units earned, inclusive" and "(4) Minimum credit units required for graduation" values are equal, subjects for registered courses must be passed to ensure that graduation requirements for the respective category are satisfied.
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Notes • The following diagram is a sample.

Category	(1) Credit units to be earned for this semester	(2) Total credit units earned	(3) Credit units earned, inclusive credits	(4) Minimum credit units required for graduation
Credit units required for graduation	24	104	128	140
-- Subjects common to all schools --	0	0	0	0
[A] Subjects common to all schools	0	0	0	0
--[J] Floating credit units--	0	0	30	36
-- Subjects unique to each school --	24	104	98	104
[B] World languages (selection compulsory)	8	42	40	40
[C] School foundation (compulsory)	0	4	4	4
[D] Foundation in own major (compulsory)	0	6	6	6
[E] Foundation in other majors (selection compulsory)	0	10	8	8
[F] Own major subjects (compulsory)	0	16	16	16
[G] Own specialized course subjects (seminar) (selection compulsory)	8	0	8	8
[H] Elective subjects (selection)	8	26	16	16
[I] Graduation study (compulsory)	0	0	0	6
-- Credit units for non-required courses --	0	0	0	
Other	0	0	0	
[K] Free subjects	0	0	0	

In this example, in order to satisfy "(3) **Credit units earned, inclusive**" for credit units required for graduation, we can see that 12 credit units are still required. With regards to this remaining 12 credit units, the "(3) **Credit units earned, inclusive**" for [I] graduation study for subjects unique to each school is 0, and the "(4) **Minimum credit units required for graduation**" of 6 has not been attained, meaning that 6 [I] graduation study credit units must be acquired. We can also see that 6 [J] floating credit units must also be acquired.



Credit units acquired in excess of the [A] credit units acquired for subjects common to all schools and [H] minimum credit units required for graduation for subjects unique to each school (16 units) are [J] floating credit units. 36 credit units are required to graduate. If 36 credit units are exceeded, the number is added to credit units earned, inclusive for "free subjects" for credit units for non-required courses.

* The float is calculated from the number of excessive credit units, and therefore the number of total credit units earned will remain at 0.
* The use of floating credit units differs depending on the school.

The number of credit units exceeding the minimum credit units required for graduation in each category is added to [J] floating credit units earned, inclusive.

The "(3) **Credit units earned, inclusive**" for "Credit units for non-required courses" is not included in "(3) **Credit units earned, inclusive**" for "Credit units required for graduation".
The "(3) **Credit units earned, inclusive**" for "Credit units for non-required courses" is the total obtained by adding "(1) **Credit units to be earned for this semester**" to "(2) **Total credit units earned**".

Viewing the Credit Unit Summary Table (Q&A)

Q1. How do I check whether I have enough credit units for graduation?

A1. It is possible to check whether the value for "(3) Credit units earned, inclusive" and "(4) Minimum credit units required for graduation" for each category is the same.

Example

Category	(1) Credit units to be earned for this semester	(2) Total credit units earned	(3) Credit units earned, inclusive	(4) Minimum credit units required for graduation
Credit units required for graduation	24	108	132	140
[C] School foundation (compulsory)	0	6	6	6

Compare the values for (3) and (4).

In this category, the student is short of 8 credit units for graduation.

In this category, the student has sufficient credit units for graduation.

* "(3) Credit units earned, inclusive" is the provisionally calculated value when a pass is achieved for all "(1) Credit units to be earned for this semester", and therefore if there are any failed subjects, "(3) Credit units earned, inclusive" will decrease by that amount.

Q2. What should I do to acquire enough [J] floating credit units?

A2. Courses taken and credit units acquired in excess of the "(4) Minimum credit units required for graduation" in each category are added to floating credit units.

Example

Category	(1) Credit units to be earned for this semester	(2) Total credit units earned	(3) Credit units earned, inclusive	(4) Minimum credit units required for graduation
[H] Elective subjects	0	34	16	16
[J] Floating credit units--	0	0	18	36

There are 18 credit units more than the credit units earned, inclusive, and these are therefore added to floating credit units.

(4) Credit units exceeding the minimum credit units required for graduation are added.